

CATF RESOURCE LIBRARY COMPUTER GUIDELINES



In keeping with our mission and with advances in information technology, the CATF Resource Library provides the community with access to the Internet and other computer applications. Internet access helps supplement the Library's print collection and provides access to information only available online. By using a library patron computer, all users agree to and accept the use and privacy guidelines set forth within this document.

The Internet is a worldwide network of information. Its content reflects the diversity of human experience and thought. This content is continually expanding. It changes frequently and its sources are limitless. Just as the Library does not vouch for or endorse the content or viewpoints in its collections, it is unable to vouch for the accuracy of information or endorse the various viewpoints accessed through the Internet.

ACCEPTABLE USE

- Patrons must comply with copyright laws and all other applicable laws.
- Harassment of other users or violation of their privacy is unacceptable.
- Using impolite, abusive, harassing or otherwise objectionable language in either public or private messages is not permissible.
- Using internet access for sending or retrieving pornographic or obscene materials as defined by law or inappropriate text files or any files dangerous to the integrity of CATF's network is not permissible.
- The library asks you to use good judgment and discretion while using all computer functions, including the internet.
- Tampering with any computer application, software or hardware is not permissible.
- The installation or downloading of any application, software, hardware or file is not permissible.

PRIVACY

The Library collects non-personal information from visitors to the website for statistical analysis, site assessment, server performance, troubleshooting and other management purposes. There is no inherent link to personally identifiable information in computer communications, unless you have provided that information in the content of your transaction.

Examples of non-personal information collected include, but may not be limited to:

- Internet Protocol (IP) address (like an Internet “phone number”) of your computer
- type and version of browser and operating system your computer uses
- domain name (.com, .net, .edu, etc.) of the Internet service provider or website from which you linked to our site
- geographical location of the network used to link to us, and time and date of access

Our website contains links to external websites and licensed databases. The Library is not responsible for the privacy practices, security or content of these external sites. We recommend that you familiarize yourself with the privacy and security information for any site you visit.

While CATF works hard to protect the identity and private health information of everyone, we can not absolutely guarantee the security of your information. If you save information to the computer hard drive or desktop, there is a possibility this data will be viewed by other library patrons or staff. If this is a concern, be sure to save all personal documents on a disc/CD or in your web mail directory then delete the document from the computer’s hard drive. Additionally, by submitting any information via the internet, your personal information may be traced through the local computer, the internet or the network.

Should you have any questions about these guidelines, please notify the Resource Librarian.